# Yearly Status Report - 2018-2019

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1. Name of the Institution** | **MANGALDAI COLLEGE** |
| Name of the head of the Institution | **Khagendra Kumar Nath** |
| Designation | **Principal** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **03713230036** |
| Mobile no. | **9435185896** |
| Registered Email | **mciqac@gmail.com** |
| Alternate Email | **principalnath@gmail.com** |
| Address | **Vill: Upahupara PO : Mangaldai Dist: Darrang, Assam PIN: 784125** |
| City/Town | **Mangaldai** |
| State/UT | **Assam** |
| Pincode | **784125** |

## 2. Institutional Status

| | |
|---|---|
| Affiliated / Constituent | **Affiliated** |
| Type of Institution | **Co-education** |
| Location | **Rural** |
| Financial Status | **state** |
| Name of the IQAC co-ordinator/Director | **Mr Paresh Kumar Sarmah** |
| Phone no/Alternate Phone no. | **03713222624** |
| Mobile no. | **9435006483** |
| Registered Email | **mciqac@gmail.com** |
| Alternate Email | **pareshsarma02@gmail.com** |

## 3. Website Address

| | |
|---|---|
| Web-link of the AQAR: (Previous Academic Year) | [http://www.mangaldaicollege.org/AQAR,2017-18.doc](http://www.mangaldaicollege.org/AQAR,2017-18.doc) |

## 4. Whether Academic Calendar prepared during the year

| | |
|---|---|
| **4. Whether Academic Calendar prepared during the year** | **Yes** |
| if yes,whether it is uploaded in the institutional website: Weblink : | [http://www.mangaldaicollege.org/pdf/academic-calendar-UG-2018-19.docx](http://www.mangaldaicollege.org/pdf/academic-calendar-UG-2018-19.docx) |

## 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
|---|---|---|---|---|---|
| | | | | Period From | Period To |
| **2** | **C** | **1.96** | **2018** | **26-Sep-2018** | **25-Sep-2023** |

## 6. Date of Establishment of IQAC

**13-Jun-2005**

## 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|---|---|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| **Quiz of India Freedom** | **14-Aug-2018** | **171** |

| | | |
|---|---|---|
| Struggle by District Administration | 1 | |
| Interaction program with Honourable VC KKHSOU by faculty Members | 24-Aug-2018 1 | 42 |
| Start-up India (Promotion program) | 28-Jan-2019 1 | 116 |
| Awareness program on Road safety | 06-Feb-2019 1 | 125 |
| Familiarization and application of equipment in the IBT hub | 20-Aug-2018 2 | 110 |
| Awarness Program and Career counselling by National urban livelihood Mission under Assam skill Development | 07-Mar-2019 1 | 158 |
| Entrepreneurship Awareness Camp | 11-Mar-2019 3 | 51 |
| Career Counselling and Awarness | 01-Apr-2019 1 | 111 |
| Summer Training Program for students | 01-Jun-2019 30 | 11 |
| Workshop on UG CBCS under GU | 20-Jun-2019 1 | 153 |
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| Institution | DBT STAR COLLEGE | DBT | 2018 639 | 1637035 |
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| | |
|---|---|
| **9. Whether composition of IQAC as per latest NAAC guidelines:** | No |
| Upload latest notification of formation of IQAC | No Files Uploaded !!! |
| **10. Number of IQAC meetings held during the year :** | 7 |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | Yes |

| | |
|---|---|
| Upload the minutes of meeting and action taken report | [View File](#) |
| **11. Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** |

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

**e) The IQAC encouraged the faculty members to arrange the different activities like seminar, paper presentation, debate, etc. among the students on a monthly basis. IQAC in its intitiatives tries to make teachers ICT enable by holding workshop on use of the use of ICT tools class room teaching.**

**a) Self appraisal reports of individual teachers were collected by the IQAC to keep a record of the different activities of the faculty members.**

**b) Student Feedback on courses and teachers were collected and analysed by the IQAC and submitted to the Principal for necessary action.**

**c) The IQAC encouraged the faculty members to take up project work and research activities through proper monitoring by the Research Committee formed recently.**

**d) The IQAC prepared a format for Teaching Plan, Daily Class Diary and Monthly Progress Report for every teacher to monitor the academic activities of every department.**

**No Files Uploaded !!!**

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action | Achivements/Outcomes |
|---|---|
| **Filled-up the vacant post.** | **19 (Nineteen) numbers of posts of Assistant Professors have been lying vacant in different departments and steps have been taken by the college authority to fill up the vacant posts and proposal for granting permission is submitted to the Department of Higher Education, Govt. Of Assam. The posts will be filled up following the UGC norms soon after the approval from the Govt. Of Assam is received.** |
| **Indoor stadium.** | **The construction is going on and likely to be completed by the end of the session, 2019-20.** |
| **Computer Lab.** | **Nearly 80% of the construction works for two laboratories with a capacity of 30 and 56 have been completed. The construction works of another three** |

| | classrooms for Computer Science are going on. |
|---|---|
| Introduction of new course. | As per permission accorded by the affiliating university 30 numbers of students in the BCA course have been admitted in the session |
| Construction of more toilets for students. | 18 (Eighteen) numbers of toilets have been constructed and completed with running water facilities. |
| To introduce skill based course as add-on-course. | The steps have been taken to introduce 6 new skill based courses namely Beauty Therapist, Fashion designer, FTCP mushroom grower, Domestic Data Entry Operator (DDEO), Lab Technnician, Jam Jelly Catchup. |
| Starting of PG in Geography. | The affiliating university has inspected the Department of Geography and the proposal is under process. |
| Construction of RCC classroom. | As per plan taken in the last year, 11 no of classrooms have been constructed. |
| Shifting of the Department of Chemistry to the new building. | As per plans of the last year, the construction of the Department of Chemistry building is going on and almost 75% works have been completed. |
| Construction of new Central Library. | Construction works are going on. |
| [View File](#) ||

| **14. Whether AQAR was placed before statutory body ?** | **Yes** |
|---|---|

| Name of Statutory Body | Meeting Date |
|---|---|
| **Governing Body (GB)** | **24-Dec-2019** |

| **15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?** | **Yes** |
|---|---|

| Date of Visit | **10-Aug-2018** |
|---|---|

| **16. Whether institutional data submitted to AISHE:** | **Yes** |
|---|---|

| Year of Submission | **2019** |
|---|---|

| Date of Submission | **15-Feb-2020** |
|---|---|

| **17. Does the Institution have Management Information System ?** | **Yes** |
|---|---|

| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | The MIS system of Mangaldai college has been introduced in the year 2018. This system is operated over and done using the web portalwww.mangaldaicollegedcs.com. It is used to corelate and gather the data related to Students and College Staff. Through this MIS all activities of Semester Admissions, Examinations form fill up, bulk SMS sending, college accounts and other activities has been carried out to tackle the upcoming needs of modern technology. Moreover, the administration has make an agreement to setup a Branch of Bank of Baroda in the college premise to uphold the Financial security and transparency. Besides that, a MOU has signed with this bank on 22 nd Feb 2019. As per the MOU, the bank of Baroda has provided one payment gateway for online transactions. The following modules has been developed to merge the system in one platform. 1.admission 2.Fee payment 3. Student and Faculty attendance 4. Enrollment record register 5. Accounts etc |
|---|---|

## Part B

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The IQAC prepares the format for Teaching Plan, Class Diary and Daily Class report for teachers and distributed to the concerned teachers through Head of the departments well ahead of the Academic Session. Teaching plan of the individual teacher duly signed by HoD is collected by the IQAC. Teachers are asked to maintain class diary and HoDs are requested to ensure whether classes are held or not as per teaching Plan and Class Routine. HoDs are asked to submit Daily Class Report of the department in the given format to the IQAC at the end of the day. The Institute strictly adhere to the Academic Calendar prepared by the affiliating university. The curriculum is delivered as per the well planned routine.The Academic calendar chalks out the curriculum and extra-curricular activities of the college. Conventional mode of lecture is supplemented by group discussions, field studies/visits, educational tours, project works, surveys, weekly seminars, extempore speech, Group assisted learning and interactions etc. to ensure a practical approach to the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | | |

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
| --- | --- | --- |
| No Data Entered/Not Applicable !!! | | |
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
| --- | --- | --- |
| BA | Assamese, Bengali, English, Education, Economics, | 24/06/2019 |
| BA | Education, Geography, History, Mathematics, Philosophy, | 24/06/2019 |
| BSc | Botany, Chemistry, Geography, Mathematics, Physics, Statistics, Zoology | 24/06/2019 |
| BSc | Economics | 24/06/2019 |
| BVoc | Food Processing Technology | 24/06/2019 |
| BVoc | Medical Lab& Molecular Diagnostic Technology | 24/06/2019 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
| --- | --- | --- |
| Number of Students | Nil | Nil |

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
| --- | --- | --- |
| No Data Entered/Not Applicable !!! | | |
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1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
| --- | --- | --- |
| BA | Geography (Major) | 48 |
| BSc | Zoology (Major) | 22 |
| BSc | Botany (Major) | 18 |
| BSc | Botany (Major) | 20 |
| BSc | Chemistry (Major), Summer Training Programme | 8 |
| BSc | Botany (Major), Summer Training Programme | 1 |

| BSc | Botany (Major), Summer Training Programme | 2 |
|-----|------------------------|---|
| BSc | Environmental Studies | 284 |
| BA | Environmental Studies | 850 |
| BVoc | Internship (Food Processing Technology and Medical Lab & Molecular Diagnostic Technology | 61 |

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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | Yes |
|----------|-----|
| Teachers | Nill |
| Employers | Nill |
| Alumni | Nill |
| Parents | Nill |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
|---|
| The student feedback on courses, teachers and institution is taken every year by the IQAC of the college. The IQAC analyses the Feedback obtained from the students and prepares a report which is submitted to the Principal for necessary actions. The Feedback form on Course is designed in such a manner so that it becomes easier to find out whether the course that is running can cater the learners need or not. If any weakness is detected in terms of learning value, applicability enhancement and depth of the course etc. in feedbacks received from students, that is viewed seriously and IQAC with the help of Principal communicates and requests the CCS committee of the affiliating University for rectification. The same way the IQAC analyses the Feedback given by students on teachers upon nine pivotal criteria viz: Communication skill, Accessibility of the teacher and Sincerity etc. If a particular teacher found poor or very poor in any one of the criteria he or she is called by the Principal and advised to develop in that particular aspect. If the authority feels, sometimes training programs, workshops etc are also arranged for teachers under faculty development Programme. Students feedback upon the Institute also help the college authority to take necessary steps for Infrastructural development, Governance improvement and overall teaching learning and research uplift. On the basis of feedback obtained upon the Institution college has developed sports infrastructure, Library facilities, green initiatives and in many aspects. Suggestions are viewed seriously and acted upon as per the admissibility of funds and other resources. In short, the student feedback plays a pivotal role in making the college all round developed. |

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---|---|---|---|---|

| BA | Assamese (M), Arabic (M), Economics (M), Education (M), English (M), Geography (M), History (M), Philosophy (M), Political Science (M), Sanskrit (M), Bengali (M) | 375 | 942 | 459 |
|---|---|---|---|---|
| BSc | Botany(M), Chemistry (M), Mathematics (M), Physics (M), Statistics (M), Zoology (M) | 175 | 518 | 183 |
| BSc | BCA, Computer Science and IT | 30 | 44 | 30 |
| BVoc | Medical Lab and Molecular Diagnostic, Food Processing Technology | 100 | 86 | 62 |
| MA | MA, Assamese | 30 | 45 | 30 |
| PGDCA | PGDCA, Computer Science and IT | 40 | 43 | 25 |
| BA | BA (General) | 220 | 325 | 220 |
| BSc | BSc (General) | 75 | 254 | 137 |

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## 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|---|---|---|---|---|---|
| 2018 | 3227 | 30 | 55 | Nill | 5 |

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|---|---|---|---|---|---|
| 55 | 33 | 103 | 5 | 5 | Nill |

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**2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)**

The college with the initiatives of IQAC introduced mentoring in the institute. The Institute believes the great proverb that Teachers are friend, philosopher and guide to students. So, every teacher is assigned the duties of student mentoring in the beginning of the Academic Session. The concerned teacher discusses with the student groups all about their academic, economic and other personal issues that needed to be addressed. The mentor tries his level best to cater the student's need by moral, ethical and physical support by his own or at institutional level whatever is felt needed. The IQAC time to time collect the mentoring report from the concerned mentor and analyses the nature of mentoring already provided or to be provided. The IQAC with the help of college Authority tries to adopt adequate step to support the mentees.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|---|---|---|
| **3257** | **55** | **1:59** |

## 2.4 – Teacher Profile and Quality

**2.4.1 – Number of full time teachers appointed during the year**

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|---|---|---|---|---|
| **72** | **53** | **19** | **Nill** | **31** |

**2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )**

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|---|---|
| **No Data Entered/Not Applicable !!!** | | | |
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## 2.5 – Evaluation Process and Reforms

**2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---|---|---|---|---|
| **BSc** | **General** | **6th Semester** | **19/05/2018** | **05/07/2018** |
| **MA** | **Assamese** | **4th Semester** | **19/06/2018** | **21/11/2018** |
| **BA** | **General** | **6th Semester** | **19/05/2018** | **05/07/2018** |
| **BVoc** | **Medical Lab Molecular Diagnostic Technology, Food Processing Technology** | **6th Semester** | **31/05/2018** | **16/08/2018** |
| **BSc** | **Major (M)** | **6th Semester** | **19/05/2018** | **05/07/2018** |
| **BA** | **Major (M)** | **6th Semester** | **19/05/2018** | **05/07/2018** |
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| 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words) |
|---|

Apart from Sessional and end Semester Examinations of affiliating university, College itself evolves a mechanism to evaluate learners at regular intervals by holding departmental seminars, class test, extempore speech, interactions debate etc. The college, IQAC introduces spot tests method and advises the teachers to take spot test occasionally within the class by setting MCQ papers. MCQ papers are collected and get the answer sheets evaluated by exchange method among the students. These way students are evaluated frequently and continuously. Teachers are advised to identify slow learners and advanced learners by continuous Internal Evaluation. This way segregation is done and slow learners are taken extra care by the teachers for extensive help. The IQAC arranges remedial and tutorial classes for those slow learners soon after the receipt of the report from the concerned departmental teacher.

| 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words) |
|---|

The Institute strictly adheres to the Academic Calendar prepared by the University. Examinations are held as per the examination routine published officially by the University. However, the internal examinations like unit test, class test, sessional examinations are held as per the routine prepared by Institute only. During the preparation of the internal evaluation routine Academic Calendar of the affiliating university is given top most priority. The College week, student body election and freshmen's Social etc. are held within the time slot prescribed by the affiliating university's Academic Calendar meant for the institute.The Academic Calendar is available for viewing on the college website. All Examination related notices are displayed on the college notice board, the departmental notice boards and the college website.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.mangaldaicollege.org/course_specific_outcome.php

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|---|---|---|---|---|
| UG-Major (M) | BSc | Mathematics (M) | 21 | 8 | 38.9 |
| UG-Major (M) | BA | History(M) | 25 | 23 | 92 |
| UG-Major (M) | BA | Geography(M) | 39 | 34 | 87.18 |
| UG-Major (M) | BA | English(M) | 15 | 7 | 46.67 |
| UG-Major (M) | BA | Education(M) | 51 | 50 | 98 |
| UG-Major (M) | BA | Economics(M) | 26 | 15 | 57.69 |
| UG-Major | BSc | | 30 | 21 | 70 |

| UG-Major (M) | BSc | Botany(M) | 20 | 10 | 50 |
| UG-Major (M) | BA | Arabic(M) | 18 | 16 | 88.89 |
| UG-Major (M) | BA | Assamese(M) | 83 | 75 | 90.36 |

(M) Chemistry(M)

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

*http://www.mangaldaicollege.org/pdf/SS_SURVEY_2018_19.xlsx*

# CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
| --- | --- | --- | --- | --- |
| Interdisciplinary Projects | 365 | DBT, Govt. of India | 16.37 | 16.37 |

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## 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
| --- | --- | --- |
| Entrepreneurship Awareness and IPR | IQAC | 11/03/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
| --- | --- | --- | --- | --- |
| **No Data Entered/Not Applicable !!!** | | | | |

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
| --- | --- | --- | --- | --- | --- |
| **No Data Entered/Not Applicable !!!** | | | | | |

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## 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
| --- | --- | --- |
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
| --- | --- |

| 0 | Nill |
|---|------|

## 3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|------|-----------|----------------------|-------------------------------|
| National | Botany | 1 | 0.5 |
| National | Botany | 2 | 0.5 |
| National | Political Science | 2 | 4.32 |
| International | Chemistry | 6 | 2.43 |
| International | Geography | 1 | 0.3 |

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## 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|-----------|----------------------|
| ARABIC | 4 |
| ASSAMESE | 3 |
| BENGALI | 2 |
| BOTANY | 3 |
| CHEMISTRY | 3 |
| ECONOMICS | 2 |
| EDUCATION | 4 |
| GEOGRAPHY | 3 |
| HISTORY | 1 |
| MATHEMATICS | 1 |

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## 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|-------------------|---------------|-----------------|--------------------|---------------|-----------------------------------------------------------|---------------------------------------------|
| | | | No Data Entered/Not Applicable !!! | | | |

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## 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|-------------------|---------------|-----------------|--------------------|---------|---------------------------------------------|-----------------------------------------------------------|
| | | | No Data Entered/Not Applicable !!! | | | |

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## 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-------------------|--------------|----------|-------|-------|
| Attended/Semi | 3 | 7 | 32 | 21 |

| nars/Workshops | | | | |
|---|---|---|---|---|
| Presented papers | 1 | 4 | Nill | Nill |
| Resource persons | Nill | 1 | 1 | 2 |

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## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|---|---|
| Blood Donation Camp | NCC, Mangaldai College IQAC | 2 | 30 |
| Flood Relief | NCC, Girls, Mangaldai College | 1 | 10 |
| Orphanage Visit | NCC, Girls, Mangaldai College | 1 | 25 |
| Swach Bharat Summer Internship | NCC, Girls, Mangaldai College | 1 | 12 |

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|---|---|---|
| Blood Donation | Best Voluntary Blood Donor | Assam State Blood Transfusion Council | 150 |

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|---|---|---|---|---|
| Gender issue | Women Studies and Research Centre, Mangaldai College in collaboration with IQAC, Mangaldai College | Talk on International Women's Day | 26 | 200 |
| Swachh Bharat | Women Studies and Research Centre, Mangaldai College in collaboration with IQAC, | Workshop on Women Sanitation and Hygeine | 10 | 111 |

| Mangaldai College | | | | |
|---|---|---|---|---|
| Gender issue | Women Studies and Research Centre, Mangaldai College | Talk on Legal Service Day | 10 | 66 |
| Value added programme | Women Studies and Research Centre, Mangaldai College in collaboration with Vivekananda | Workshop on Yoga | 26 | 103 |
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## 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|---|---|---|
| Familiarisation and application of equipment | Student and teacher (110) | IBT hub, DST | 1 |
| Career counselling | Student(158) | National Urban livelihood mission, Assam Skill Development | 1 |
| Summer Training Programme | Student(11) | DBT | 30 |
| Workshop on UG CBCS | Stuent and teacher (153) | College itself | 1 |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | | |
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

# CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 – Physical Facilities

### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|---|---|
| 55 | 60 |

### 4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---|---|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Existing |
| Seminar halls with ICT facilities | Existing |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Existing |

[View File](#)

## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---|---|---|---|
| KOHA | Partially | 18.11.04.000 | 2019 |

### 4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---|---|---|---|---|---|---|
| Text Books | 60610 | 2146080 | 471 | 183797 | 61081 | 2329877 |
| Reference Books | 6340 | 527651 | 90 | 39203 | 6430 | 566854 |
| Journals | 7 | 9000 | 12 | 14800 | 19 | 23800 |

**No file uploaded.**

### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | |

[View File](#)

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

| Type | Total Co | Computer | Internet | Browsing | Computer | Office | Departme | Available | Others |
|---|---|---|---|---|---|---|---|---|---|

| | mputers | Lab | | centers | Centers | | nts | Bandwidth (MBPS/ GBPS) | |
|---|---|---|---|---|---|---|---|---|---|
| Existing | 98 | 2 | 21 | 11 | 0 | 7 | 19 | 10 | 0 |
| Added | 5 | 0 | 5 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 103 | 2 | 26 | 11 | 0 | 7 | 19 | 10 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">

**10 MBPS/ GBPS**

</div>

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|---|---|
| <div align="center">**No Data Entered/Not Applicable !!!**</div> | |

## 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|---|---|---|---|
| 1000000 | 1000000 | 5500000 | 1350000 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

procedures of policies for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) The Internal quality assurance cell of the college analyses the strength, weakness and challenges of the college in different aspects. The IQAC, in its meeting chalk out the requirements and policies for maintaining and utilizing physical and academic support facilities. Class rooms, laboratory etc. are allotted in the routine in such a way that no overlapping of classes are there. The construction committee looks after the quality of construction works undergoing in the college premises. Class rooms are constructed and maintained by the authority as and when necessary. There is a library committee for its maintenance and up gradation. The committee takes resolutions in its meeting for smooth functioning of the library and same is submitted to the IQAC for materialization. There is a different time slot for students and teachers for library use. There are separate reading rooms for both teachers and students. The Librarian and the library staff keep accounts of books and other activities. The IQAC analyses the shortage of books, sitting arrangement etc. in the library and places the demand to Authority to mitigate the shortages. The college maintains the well equipped computer lab under the supervision of the Computer department. The computer facilities may be availed by teachers and students for internet and other works with due permission from the HoD, Computer Science department. The Computer training workshop for teachers and office staff are done in the Computer lab of the department. The computer science department by the initiatives of IQAC provides free computer training to teachers for making all ICT enabled. The IQAC strives to provide sports facilities in adequate manner for uplift of the sports environment. The sport Teacher in charge and the Secretary of Games Sports, Student Union take care of all sports activities. The IQAC and college authority tries to make sports

facilities available for the students round the year. There are 05 smart class rooms and IQAC encourages all the faculties to use smart class room for teaching. The Teaching Learning and Evaluation Cell, IQAC keep all records of those classes including photos and videos etc. The college is having a well equipped seminar Hall and well furnished conference hall which is directly controlled and monitored by the Principal' s office. However, seminar, meeting or other programmes may be arranged there after formal and prior permission from the Head of the institution. The HoD is entrusted with the responsibility of looking after all aspects of the laboratories and reporting any kind of shortcomings/repair/augmentation to the college authority.

http://www.mangaldaicollege.org/pdf/IQAC_Committees_2018_19.pdf

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

|  | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|---|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---|---|---|
| Nill | Nill | Nill |

### 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---|---|---|---|---|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| North East Nutrients | 38 | 3 | Nill | Nill | Nill |

| Pvt. Ltd. | | | | | |
|---|---|---|---|---|---|
| No file uploaded. | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|---|---|---|---|---|---|
| 2018 | 2 | BA | Arabic | Cotton University | MA |
| 2018 | 16 | BA | Assamese | Mangaldai College (Under Gauhati University), Sipajhar College (Under GU), Kumar Bhaskar Varma Sanskrit & Ancient Studies University (KBVSASU) | MA |
| 2018 | 2 | BSC | Botany | Gauhati University | MSC |
| 2018 | 8 | BSC | Chemistry | Jamia Milia Islamia University, Gauhati University, Central University of Rajasthan, Arya Vidyapith College | MSC |
| 2018 | 9 | BA | Education | Gauhati University, KBVSASU, Pandu College, Cotton University | MA |
| 2018 | 3 | BA | English | Central University, Punjab, Mahatma Gandhi University, MSS | MA |

| Year | | | | | |
|------|---|---|---|---|---|
| | | | | | University. |
| 2018 | 9 | B.A. / B.Sc. | Geography | North Orissa University, Gauhati University, Pandu College, Bajali College, GNIT University, Hyderabad, NEF College of Management | "Master of Arts, Master of Science M.S.W. M.B.A. " |
| 2018 | 5 | BSC | Mathematics | Gauhati University, Dibrugarh University, IDOL under Gauhati University | MSC |
| 2018 | 3 | BA | Philosophy | Gauhati University , Cotton University | MA |
| 2018 | 3 | BSC | Physics | Pub Kamrup College, B.Borooah Cancer Institute | Master of Science, PGD in Radiology |

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------|------------------------------------------|
| NET | Nill |
| SLET | Nill |
| No file uploaded. | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|----------|-------|------------------------|
| Debating Competition | State | 20 |
| No file uploaded. | | |

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|

| 2018 | 3rd position in debating competition | National | Nill | 1 | 170648 | Pranjal Deka |
| 2018 | 1st position in debating competition | National | Nill | 1 | 170648 | Pranjal Deka |

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student union body of Mangaldai College have actively participating in academic and administrative activities of the college. Every department of the college have student representative, known as department representative (DR) selected by the students of the concern department. This practice has enhanced the leadership quality among the students. The DRs are responsible to maintain a healthy academic environment in the concern department as well as bridging the gap between the teachers and students.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

700

5.4.3 – Alumni contribution during the year (in Rupees) :

204351

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Meet on 20/01/2019 The alumni meeting held on 20th January, 2019 discussed about the disappointing result of NAAC Assessment held on 10th and 11th August, 2018. The members of the association urged the stakeholders to step-up their efforts for the improvement of the college. Alumni Meet on 30/06/2019 The alumni meeting held on 30th June, 2019 decided to contribute Rs. 204351.00 to the college authority for the construction of a part of the college boundary wall along the NH-15. The meeting also discussed about various academic aspects of the college.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization The college has developed a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system. 1. Administration Level Principal is the member secretary of the governing body and chairperson of the Academic Council. The Academic Council is formed with all faculty members of the as the member of the Council and the coordinator of IQAC as Convener. The Principal in consultation with the

Academic Council nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are decided through consultation among the governing body, the IQAC and the Academic Council. 2. Faculty level Faculty members are given representation in various committees/cells nominated by the Academic Council, in the Governing body, in the IQAC and other committees. The composition of different committees is changed from time to time to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different committees which have been constituted in consultation with the Academic Council: • Head Council constituted with all Heads of departments to coordinate, monitor and report academic progress. • Departmental Academic Committee constituted in each department to look after the academic affairs of the department. • Admission Committee constituted every year to conduct the admission processes. • Planning Committee constituted as per UGC guidelines to prepare plans and proposals for future development of the College. • Construction Committee constituted as per UGC guideline to monitor all the construction works in the College campus. • The Research Committee constituted by the Principal monitors the progress of the ongoing research activities of the College and submits the report to the Principal twice a year. • IQAC being the nodal body for monitoring and evaluating all the plans and policies of the College, constantly strives to promote and assure quality in all aspect of the College. DAC in each department looks after the implementation of the academic policies and issues following the guidelines of the affiliating University Participative management The college has been practicing the culture of participative management at the strategic level and operational level. • Strategic level: The Principal, governing body, Academic council and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance, support services, finance, etc. • Operational level: The Principal and faculty members are directly involved in the execution of different academic, administrative, extension related, co- and extracurricular activities. Students and office staff also join hands with the Principal and faculty members in various plans and programmes. Faculty members share knowledge among themselves, students and staff members while working for various committees.

6.1.2 – Does the institution have a Management Information System (MIS)?

| Yes |
| --- |

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
| --- | --- |
| Admission of Students | The admission process has been made complete online. Students have to apply online and merit list is prepared and published online a week before the admission. Admission is done strictly on merit basis and reservation is provided as per existing Govt. rules. |
| Industry Interaction / Collaboration | In collaboration of Industries the college is running B.Voc Programme quite efficiently. The collaborating Industries provide the opportunity for students for hands-on training and in recruitment of passed out students of the college. |

| | |
|---|---|
| **Human Resource Management** | The faculty members and office staff are engaged in different activities depending on their expertise. Different committees like IQAC, Career Counselling cell, College Development Committee, Infrastructure Committee, Research Committee, etc. are formed with different members. Faculty members are involved in various extension activities, such as, School Adoption, Environment Awareness, Blood Donation, etc. Students' Union Election is conducted by a Committee where a senior teacher with expertise is appointed as Returning Officer. The College has Women Studies and Research Cell (WSRC) where college faculty members are member of the cell. The WSRC organizes different gender sensitization programme. Some teachers are also engaged to look after the activities of different portfolios of Students' Union |
| **Library, ICT and Physical Infrastructure / Instrumentation** | i. The college has a Central Library and departments have departmental library for use of students and teachers. The Central Library is enriched with text books, reference books, some rare books (Sachipat), important journals, newspapers and magazines. The functioning of library is done by library software KOHA. Every year new text and reference books are added as per new syllabus of courses. ii. New computers and other digital teaching aids have been procured and this will continue. iii. The physical infrastructure has also received sincere attention from the college authority. A new state-of-art conference hall has been completed to hold seminar, conference, workshop, etc. Work on new classroom building, renovation and upgradation of laboratories, purchase of instruments are going on. |
| **Research and Development** | A good number of teachers are involved in research activities and has publications in indexed journals, such as, SCOPUS, etc. Authority encourages in every possible way by providing necessary facilities and infrastructure required to them. The IBT Hub of the college provides good infrastructure to carry out science research activities. The Research Committee of the college provides consultation to junior faculty members in their research proposals and |

| | publications. |
|---|---|
| Examination and Evaluation | End Semester examinations are conducted by the affiliating university. College conducts internal assessment of students through Sessional Examination and Home Assignments according to the university guidelines. Besides these class tests, student seminars, interactive sessions, etc. are conducted by departments to evaluate the students. Evaluation reports are displayed in the notice boards and students are allowed to see the checked answer scripts, which is followed by teachers' suggestions for further improvement |
| Teaching and Learning | i. Implementation of computer aided methods of teaching and learning. IQAC has organized a one week faculty development programme on Use of ICT in Classroom Teaching" conducted by EICT Academy, IIT Gauhati and 43 nos. of teachers of the college participated in the programme. ii. Faculty members are encouraged to participate in faculty improvement programmes organized by UGC HDRC, etc. iii. Enrichment of central library and departmental seminar libraries. iv. Laboratory renovation, upgradation and purchase of equipments for science departments. v. Organization of students' seminar by departments for evaluation of students. vi. Field tours are organized by the departments to give exposure to students. vii. Regular class test, group discussion and special lectures are organized by departments. |
| Curriculum Development | Curriculum designing and development is decided by the Gauhati University which is the affiliating university of the college. Some faculty members of our college are members of the Course Committee of Gauhati University in various subjects and participate in the revision and restructure of curriculum. Principal and Faculty members interact with the university and provide their views related to curriculum development. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|---|---|
| Planning and Development | College has initiated the process of office automation. Students' database has been completely computerized, from |

| | admission to examination. College has Annual Budget and Perspective Plan which are available on its website. |
|---|---|
| Administration | ? Notices and circulars are uploaded in the college website and communicated to different departments done through Whatsapp from the office of the Principal. ? Each and every IQAC notice is circulated by the coordinator through Whatsapp. |
| Finance and Accounts | ? All fees of students are received through online. ? Payments are done online. ? No cash transaction at college and all other transactions are conducted through banks (Bank of Baroda, Mangaldai College Branch). ? Salary bills of staff are submitted to the treasury through online. ? Accounts of the college are maintained through accounting software. |
| Student Admission and Support | ? Applications for admission are submitted through the online admission portal ? Merit list is prepared through fully computerized system and uploaded in the college website. ? Online counselling is scheduled based on the merit list of candidates ? E-mail ids and contact numbers of all members of Anti Ragging Committee, and Grievances Redressal Cell have been uploaded to the college website and students can communicate to the members through e-mail. ? Information to students on various programmes and activities are made available in the website |
| Examination | ? Examination notice and schedule are made available in the website. ? Faculty members submit internal marks of students to affiliating university through online. ? Results and Marks are made available online by the university. |

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|---|---|---|---|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---|---|---|---|---|---|---|
| 2018 | Faculty Development Programme on "Use of ICT Tools for Classroom Teaching" | Nill | 12/11/2018 | 17/11/2018 | 43 | Nill |
| 2019 | Workshop On The Use of ICT | Nill | 17/06/2019 | 21/06/2019 | 19 | Nill |

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---|---|---|---|
| Refresher Course | 1 | 06/11/2018 | 26/11/2018 | 21 |
| Refresher Course | 1 | 19/12/2018 | 11/01/2019 | 21 |
| Short Term Course | 1 | 17/12/2018 | 21/12/2018 | 5 |
| Short Term Course | 1 | 30/10/2018 | 05/11/2018 | 7 |
| Short Term Course | 1 | 24/08/2018 | 30/08/2018 | 7 |
| Faculty Development Programme on "Use of ICT in Classroom Teaching" | 43 | 12/11/2018 | 17/11/2018 | 6 |

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|---|---|---|---|
| Permanent | Full Time | Permanent | Full Time |
| Nill | Nill | Nill | Nill |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|---|

| Mangaldai College Teachers and Employees Welfare Fund | Mangaldai College Teachers and Employees Welfare Fund | Student Aid Fund |
|---|---|---|

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

As Mangaldai College is a provincialised college, government audit of accounts are conducted by the Audit Department of Government of Assam. The college also conducts, on its own, audit by Chartered Accounted every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|---|---|---|
| 1.Mangaldai College Alumni Association | 219351 | Construction of Boundary Wall, Cash Award to Best Science Graduate of the college, Cash Award to Highest Scorer in Geography and Mathematics |

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6.4.3 – Total corpus fund generated

0

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
|  | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nill | Yes | IQAC |
| Administrative | No | Nill | Yes | Governing Body |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Mangaldai College believes in academic, social and cultural development of students by acquiring inputs from stakeholders. Though the college has does not have formal parent-teacher association, yet interactions of teachers with parents during parent-teacher meetings of different departments come up with new suggestions related to the overall development of the students. i. Each department organizes at least one parent-teacher meet where parents are apprised about the course requirement of their wards. This has made parents aware about the course requirements. ii. Parents are apprised of the academic progress of students and parents are also given opportunity to discuss their concerns. This has led to better understanding of parent and teachers about students requirements. iii. Parents are informed about those students who have poor attendance and this has good impact on the attendance of students.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Post-accreditation initiatives based on the recommendations mentioned in the

Peer team report: 1. Feedback system must be strengthened and streamlined. IQAC of the college has taken measures to strengthen the process of receiving the feedback from students. The feedback system has been made unanimous so that students can freely exercise the options and also they are not influenced. The questioners have been designed in a manner so that students can understand better and give responses. Feedbacks from students are received on three aspects--------- i. Institutional Feedback from Students ii. Students' Feedback on Teachers iii. Students' Feedback on Course 2. Wi-Fi connectivity facility should be made available for all in campus. The Wi-Fi facility is installed in the campus and made available for all in the campus. The Wi-Fi facility has been provided by Jio Network. 3. IQAC should be made more effective and pro-active for excellence in higher education. The IQAC has been in continuous effort to improve the academic standard of the college. To make all faculty members ICT enabled, the IQAC has organized a one week faculty development programme on "Use of ICT in Classroom Teaching" conducted by the EICT Academy, IIT Guwahati. Altogether 43 nos. of teachers of the college has participated in the programme. IQAC has encouraged faculty members to use e-learning learning resources. The Head of all departments are advised to keep the record of daily class and academic activity and submit the progress report to the IQAC weekly. 4. Rain harvesting system, solid waste management and e-waste management system must be strengthened. Mangaldai College has a green campus and efforts are made to minimise the waste. Dustbins are placed at various places of the campus and waste are collected properly and disposed of properly. Efforts are made through canvassing, erecting posters, etc. to sensitize students about cleanliness and environment through various mediums. The NSS of the college has carried out campus cleanliness drive from time to time. The IQAC has organized a Popular Talk on "Solid Waste Management" in collaboration with Institutional Level Biotech Hub, Mangaldai College, on 11th April, 2019 at the Science Gallery, Mangaldai College. Dr. Hari Prasad Sarma, Rector HoD, Dept. of Environmental Science, Gauhati University, delivered the talk and 196 students participated in the programme.

## 6.5.5 – Internal Quality Assurance System Details

| | |
|---|---|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

## 6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|---|---|---|---|---|---|
| 2018 | Use of ICT in Classroom Teaching | 12/11/2018 | 12/11/2018 | 17/11/2018 | 43 |
| 2019 | Institutional Feedback from Students | 05/06/2019 | 05/06/2019 | 05/06/2019 | 656 |
| 2019 | Students Feedback on Teachers | 05/07/2019 | 05/07/2019 | 05/07/2019 | 664 |
| 2018 | Preparation of Teaching | 08/01/2018 | 08/01/2018 | 08/01/2018 | 55 |

| | Plan, Daily Class Dairy and Monthly Progress Report | | | | |
|---|---|---|---|---|---|
| 2018 | Interaction Programme of Teachers with VC of KKHSOU | 24/08/2018 | 24/08/2018 | 24/08/2018 | 42 |
| 2019 | Workshop on UG- CBCS Programme | 20/06/2019 | 20/06/2019 | 20/06/2019 | 153 |
| 2019 | Career Counselling by NRDS Vocational Training Centre | 04/01/2019 | 04/01/2019 | 04/01/2019 | 111 |
| 2019 | Start-Up India Promotion Programme | 28/01/2019 | 28/01/2019 | 28/01/2019 | 116 |
| 2019 | Entrepreneurship Awareness Camp | 11/03/2019 | 11/03/2019 | 13/03/2019 | 51 |
| View File | | | | | |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---|---|---|---|---|
| | | | Female | Male |
| Programme on Yoga | 03/10/2018 | 03/10/2018 | 37 | 92 |
| Women and Legal Services | 09/11/2018 | 09/11/2018 | 25 | 50 |
| Programme on Women's Sanitation and Hygiene | 27/02/2019 | 27/02/2019 | Nill | 111 |
| Lecture on Balance for Better | 08/03/2019 | 08/03/2019 | 24 | 197 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
|---|

The college strives to maintain the environment clean and green by generating awareness among students and public by organizing environment related programmes like World Environment Day, National Science Day, etc. The college authority tries to make the campus plastic free zone by an appeal to all concerned. The college replaces 100 filament bulbs by LED. However, no renewable energy sources like solar energy, wind energy have been in use to meet the power requirement of the institute. However, college has been holistically striving to install renewable energy sources to meet the power requirement in days to come.

## 7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---|---|---|
| Physical facilities | Yes | 4 |
| Ramp/Rails | Yes | 4 |
| Rest Rooms | Yes | 4 |
| Scribes for examination | Yes | 4 |
| Any other similar facility | Yes | 4 |

## 7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|---|---|---|---|---|---|---|
| 2018 | 1 | 1 | 05/08/2018 | 1 | B.Ed. Entrance Exam | Provides centre for competitive exam for candidates | 700 |
| 2018 | 1 | 1 | 03/12/2018 | 15 | Panchayat Election | Provides venue , training, strong room, counting hall, parking, refreshment for Democratic participation of local community | 5000 |
| 2019 | 1 | 1 | 18/04/2019 | 15 | Parliamentary | Provides | 5000 |

| | | | | | | | | Election | venue, training, strong room, counting hall, parking, refreshment for Democratic participation of local community |

**7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders**

| Title | Date of publication | Follow up(max 100 words) |
|---|---|---|
| HAND BOOK, MANGALDAI COLLEGE | 08/07/2018 | Mangaldai college has put the following rules in the utility book:- 1. Use of I-Card and college uniform is compulsory. 2. 75 attendance for all students in classes is mandatory. 3. Safeguarding academic atmosphere of the college is the duty of all stakeholders. 4. Using drugs, narcotics inside the campus is strictly prohibited. 5. Damaging of library books and furniture of the college is a punishable offence. 6. Campus is made ragging free, eco-friendly zone. 7.Paying respect to teachers, office staffs and fellow students is mandatory inside and outside the campus by which a helping attitude in general would develop in all stakeholders 8. Case of indiscipline and non-compliance with college rules may lead to the expulsion. |

**7.1.6 – Activities conducted for promotion of universal Values and Ethics**

| Activity | Duration From | Duration To | Number of participants |
|---|---|---|---|
| Student Carnival | 11/07/2018 | 13/07/2018 | 150 |
| Quiz competition on the occasion of | 14/08/2018 | 14/08/2018 | 117 |

| | | | |
|---|---|---|---|
| Independence Day | | | |
| Teacher's Day celebration | 05/09/2018 | 05/09/2018 | 500 |
| International Women's Day celebration | 08/03/2019 | 08/03/2019 | 221 |
| Tree plantation on World Environment Day | 05/06/2019 | 05/06/2019 | 157 |
| No file uploaded. | | | |

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i) Plantation of medicinal plants: Mangaldai College has planted medicinal plants and endangered herbs in the college campus. The institution have been preserving them to make the campus eco-friendly. ii) Tobacco free Zone: Mangaldai college campus and its adjutant (500m) area have been declared as a tobacco free zone by the college authority. Banners have been put in college campus. iii) Plastic Free Campus: Mangaldai College has resolved to make the campus plastic free by a notification dated 01-10-2018 to commemorate Gandhi Jayanti. Strict implementation of the rules to ban one time use plastic cups, plates etc. is mentioned in it. iv) Proper Drainage: Mangaldai College has a proper drainage system to manage the waste. Regular cleaning of drains is done by cleaners. v) Pure drinking water supply: There are arrangements for providing pure drinking water in college campus and adjutant 3k.m. area of nearby localities. Two drinking water vending machines have been put in the campus. vi) Awareness campaign on Swacchata: The youth Red cross unit of Mangaldai College organized an awareness campaign on SwacchataAbhijan in the college campus and nearby locality of Mangaldai College. On 18.07.2018, with the assistance of the branch of Indian Red Cross society, Darrang District in Danigaon area college teachers and Red Cross Society's members spread the message of cleanliness by this programme. Altogether 157 participants including the programme Coordinator, Issa Ram Nath HoD, Political Science, Mangaldai College, Dr. K. K. Nath, Principal, Mangaldai College and the local people participated and successfully completed the mission. .

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

BEST PRACTICE-1 TITLE OF THE PRACTICE: TO PROMOTE INTEREST FOR RESEARCH IN THE UG LEVEL BY ORGANIZING SUMMER TRAINING. Goal: The Summer Training of one month duration among the interested students of Botany, Chemistry, Physics and Zoology have been organised in the academic session 2018-19 under the aegis of IBT hub sponsored by the Department of Biotechnology, Govt. of India with the following aims and objectives : • To orient and motivate UG students for research. • To achieve practical importance of the theories that the students learnt in class and to enhance enthusiasm for research works. • To provide opportunity to students for group learning. • To make acquainted students with exhaustive literature survey. • To encourage students to choose research as their career right from UG level. The Context: To make higher education research oriented is considered to be one of the important agenda of HRD. To make it happen we have to inculcate interest for reaserch in the minds of the UG students so that they become keen to choose research as their career. So, with this aim and objective the college with the help of IBT hub, DBT initiated this summer training for four basic science subjects Chemistry, Physics, Botany and Zoology since 2015. The Practice: The College initiated one month summer training in Botany, Chemistry, Physics and Zoology for the interested students.

Applications are invited from the interested students for the training and the departmental academic Committee nominates their name for the training and the list is submitted to the coordinator, IBT Hub so that they are allowed to avail the facilities of equipments/ glass wares etc. available in the IBT hub. The respective guides from the department assign their works to be completed within the stipulated time. Students do their project following the methodology and final report is submitted to the IBT hub. At the end, they are given away the letter of proficiency after scrutinising in the annual function of the IBT hub held every year. The reports are kept for future references.Fourteen number of studens participeted in the Summer Trainning programme held form 01/06/2019 to 30/06/2019. Evidences of Success : 1. Increase in percentage of attendance in practical classes. 2. Eagerness to learn by doing is observed among the students. 3. Curiosity and inquisitiveness for fact finding is enhanced among students. 4. Improvement in the Examination result. 5. Number of students opting for Research as their career has been increased by many fold as evidenced from the tracking of progression to higher education (passed out) students and oral interview (present) students. Problems Encountered and Resources Required: To complete a project within a month time is a herculean task. On the other hand there is little scope for find more times amidst of hectic academic Schedule. Moreover, limited resource and infrastructure is another hurdles for the effective practice. However, Semester break time is utilised for the practice. The summer Training is sponsored by IBT Hub, Department of Biotechnology, Govt. Of India. Contact Details : Name of the Principal : Dr. Khagendra Kumar Nath Name of the Institution : Mangaldai College City : Mangaldai Pin Code : 784 125 Accredited Status : C (2018) Work Phone : 03713-230036 Fax : 03713-230036 Website : mangaldaicollege.org E-mail : principalnath@gamil.com Mobile : 094351 85896 BEST PRACTICE-2 TITLE OF THE PRACTICE: RENDERING COMMUNITY SERVICE BY BLOOD DONATION The context: As per the latest estimates the annual requirement of blood in India is around 1.2 core units per annum which reflect that India faces 10 percent shortage in estimated blood requirements. The scenario was even far worse five years back. As a result many people lost their lives for the want of pure safe blood transfusion. It is reported frequently that the only blood bank of Darrang district also faces acute shortage of blood. So, Mangaldai College, being the pioneer higher educational institute in the district of Darrang it focuses for community improvement by involving students, faculty, NGO and other stake holders of the institution. Objectives of the Practice: The objective of the practice is to encourage students, faculty, stake holders to have closer ties between institution and communities they serve with. Most importantly to make our learners to be more responsible towards the community and to enhance community participation is another objective of the practice. To make blood transfusion accessible who are in dire need of blood. To increase civic sense of the students. The practice: Mangaldai College organizes regular blood donation camps with the help of the NCC wings of the college in collaboration with Crystal Vision (NGO) and with the technical support from the Blood Bank at Mangaldai Civil Hospital. During the last five years the college and its NGO partner have been able to organize eight numbers of blood donation camps and a total of 309 units of Blood have been donated to the Blood Bank of the Civil Hospital, Mangaldai. The Institution aims at ensuring easy accessibility and adequate supply of safe and quality blood and blood components collected from voluntary blood donors to those in need. The blood is stored and transported under optimum conditions with the help of Blood Bank Authority. The practice tries to make blood transfusion available to people irrespective of their economic or social status. The college also gives emphasis on Total Quality Management for smooth conduct of Blood Donation Camps and follow-up work. Evidence of success: The gradual increase of volunteer donors in successive camps is one of the evidences of our success. The blood collected from the camps has been utilised by the persons suffering from different critical

illness and lots of people have been benefited as reported by the blood bank authority. It has also been reported that the significant amount of blood collected from the camps organized in the last five years jointly by NCC, Mangaldai College and its partner NGO, Crystal vision has contributed significantly in the mitigation of acute shortage of blood in the Mangaldai Civil Hospital. Increase in civic responsibility, reduced indiscipline and enhanced sense of responsibility is apparent among the students towards the college is also an evidence of success. Problems encountered and Resources Required: The Main obstacle faced during the practice is misgivings and apprehension among the people regarding blood donation. However, organizing some awareness programme like celebrating blood donor day every year on 14th June, organizing cycle rally for the awareness have helped to overcome the problem. Financial constraint is another problem to organize massive awareness programme in regular manner for rooting out the public misconception regarding blood donation. The problem is overcome by our NGO partner and community involvement. Note: The practice has made an impact on community, students, and teachers. Awareness on Blood donation among students, teachers and community is increasing. The gradual increase in numbers of donors in successive blood donation camps indicates that the institution is going to achieve its objective. To sustain the practice we need to comprehend that blood donation costs us nothing but saves a life. Contact Details : Name of the Principal : Dr. Khagendra Kumar Nath Name of the Institution : Mangaldai College City : Mangaldai Pin Code : 784 125 Accredited Status : C (2018) Work Phone : 03713-230036 Fax : 03713-230036 Website : mangaldaicollege.org E-mail : principalnath@gamil.com Mobile : 094351 85896

| Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link |
|---|
| http://www.mangaldaicollege.org/pdf/Best_Practices_2018_19.pdf |

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Mangaldai College has been striving hard to keep up its mission and vision putting efforts on thrust area. As the college is located in a rural area, so students of economically backward areas are given exposure to inculcate scientific temperament. So, Assam Science Society and Mangaldai College student's science forum in collaboration with IBT Hub have organized science exhibition on 20th September, 2018 in the college premises on the occasion of the College Foundation Day. It was a district level competition in which 250 numbers of participants participated from different educational institutions of Darrang district. Before the inauguration of the science exhibition, one invited lecture was delivered by Dr. Pawan Sharma, visiting Professor, Assam Veterinary College, Khanapara. He had illuminated on the topic, 'Current Status of T. B. Vaccine' to the audience in Science Gallery. Besides this programme another programme was held on 28th February, 2019 to celebrate National Science Day by Mangaldai College Science Society in collaboration with IQAC. Dr. HemantaSarma, Professor, Department of Mathematics, Gauhati University delivered a lecture related to Carrier Opportunities. An intra-college science quiz competition was also organized on that day. The programme was inaugurated by Dr. K. K. Nath, Principal, Mangaldai College and 165 students actively participated in the programme. On the basis of the above programmes it may be said that Mangaldai College has tried to keep up the scientific temperament of the students.

| Provide the weblink of the institution |
|---|
| http://www.mangaldaicollege.org/pdf/Distinctiveness_2018_19.pdf |

## 8.Future Plans of Actions for Next Academic Year

1. To complete the construction works of the Department of Chemistry. 2. To complete the construction works of the ICT Lab and classrooms. 3. To complete the construction works of the Indoor Stadium and Swimming Pool in a phased manner. 4. To start 6 (six) new skill based courses namely Beauty Therapist, Fashion designer, FTCP mushroom grower, Domestic Data Entry Operator (DDEO), Lab Technnician, Jam Jelly Catchup. 5. To introduce PG course in Geography, Chemistry and Economics. 6. To introduce the Integrated B.Ed. course under Gauhati University. 7. To organize a National Seminar. 8. To develop the college playground in collaboration with Assam Cricket Association under BCCI. 9. To garner recognition of IBT Hub as Advanced Level Biotech Hub by DBT. 10. To make all cells of the college including Women Studies and Research Cell more vibrant. 11. To adopt more numbers of Secondary Schools in the district.