

IQAC, Mangaldai College

Date of Meeting: 02.08.2018

Venue: IQAC, Office, Mangaldai College

Agenda:

1. Taking of the chair by the President
2. Aim and objective of the meeting by Coordinator, IQAC
3. Discussion on Plan of action and outcome
4. Discussion on introduction of skill based courses
5. Discussion on recognition of Ph.D. Level Research Lab in Dept. of Chemistry
6. Miscellaneous
7. President' s remarks
8. Vote of Thanks

The Principal, Mangaldai College takes the Chair of the President on request of the Coordinator. The President requests cooperations and suggestions from all the honourable members of the IQAC, Mangaldai College.

As Per the Agenda, The coordinator IQAC elaborates the aim and objective of the meeting and requests all for kind cooperations. After a discussion in length the meeting adopted the following resolutions unanimously.

Resolution1:

The meeting discussed in threadbare regarding plan of action and resolved to chalked out the following plan of action to be completed by 2018-19 academic year. The IQAC resolved to request the Authority to undertake the construction of Central Library building within the academic year 2018-2019 and also resolved to request the principal to execute the following plan of action within the academic year, 2018-19.

1. Construction of new Central Library.
2. Shifting of the Department of Chemistry to the new building.
3. Construction of RCC classroom.
4. Starting of PG in Geography.
5. To introduce skill based course as add-on-course.
6. Construction of more toilets for students.
7. Introduction of new course.

8. Computer Lab.
9. Indoor stadium.
10. Filled-up the vacant post.
11. To Upgrade Chemistry Lab upto PhD level Research Lab.

Resolution 2:

The meeting expresses the heartfelt thanks to the college authority for completing 18 (eighteen) numbers of toilets during the academic year, 2018-2019.

Resolution 3:

The meeting unanimously resolved to apply for introduction of 6 new skill based courses such as Beauty therapist, Fashion Designer, FTCP mushroom grower, Domestic Data entry Operator, Lab Technician, Jam Jelly Catchup.

Resolution 4:

The meeting express gratitude to the honorable GB for approving the proposal to be submitted to Academic Registrar, Gauhati University for recognition of Ph.D. Level Research Lab in Dept. of Chemistry, Mangaldai College .

The principal expressed satisfaction over the active participation of the members and for their helping hand attitude in greater interest of the college. Finally, the meeting ends with the vote of thanks by the Coordinator, IQAC .

Total Members Present: 07

IQAC, Mangaldai College

Date of Meeting: 07.09.2018

Venue: IQAC, Office, Mangaldai College

Agenda:

1. Taking of the chair by the President
2. Aim and objective of the meeting by Coordinator, IQAC
3. Discussion on new programme
4. Discussion on Chemistry building
5. Miscellaneous
6. President' s remarks
7. Vote of Thanks

The Principal, Mangaldai College takes the Chair of the President on request of the Coordinator. The President requests cooperations and suggestions from all the honourable members of the IQAC, Mangaldai College.

As Per the Agenda, The coordinator IQAC describes the aim and objective in brief of the meeting and requests all for kind cooperations. After a discussion in length the meeting adopted the following resolutions unanimously.

Resolution 1:

The meeting resolved to thank the Authority to introduce BCA under affiliating University from the academic session 2018-2019

Resolution 2:

The meeting resolved to request the Authority to speed up the construction work of Chemistry department and to complete the same for its shifting by 2019-20.

The principal expressed satisfaction over the active participation of the members and for their helping hand attitude in greater interest of the college. Finally, the meeting ends with the vote of thanks by the Coordinator, IQAC .

Total Members Present: 08

IQAC, Mangaldai College

A meeting with Head Council

Date of Meeting: 07.10.2018

Venue: IQAC, Office, Mangaldai College

Agenda:

1. Taking of the chair by the President
2. Aim and objective of the meeting by Coordinator, IQAC
3. Discussion on Decentralisation of Sessional Exam
4. Discussion on Daily Class Report Preparation
5. Miscellaneous
6. President's remarks
7. Vote of Thanks

The Principal, Mangaldai College takes the Chair of the President on request of the Coordinator. The President requests cooperations and suggestions from all the honourable members of the IQAC & Head Council, Mangaldai College.

As Per the Agenda, The coordinator IQAC describes the aim and objective in brief of the meeting and requests all for kind cooperations. After a discussion in length the meeting adopted the following resolutions unanimously.

Resolution 1:

The meeting discussed in threadbare regarding the conduct of Sessional Exam and resolved that the both Honours and General Paper Sessional Exam will be conducted by concerned departments to minimize the loss of classes.

Resolution 2:

The meeting also resolved that Head of the Departments would monitor the departmental classes and daily class report in the given format would be submitted to IQAC every day.

Resolution 3:

Discussing on the Miscellaneous Agenda on the infrastructural development of the departments the IQAC invited the list of requirements from the HoDs for infrastructural uplift. The meeting also resolved to fulfill the departmental needs on priority basis

The principal expressed satisfaction over the active participation of the members and for their helping hand attitude in greater interest of the college. Finally, the meeting ends with the vote of thanks by the Coordinator, IQAC .

Total Members Present: 20

IQAC, Mangaldai College meeting with Head Council

Date of Meeting: 10.12.2018

Venue: IQAC, Office, Mangaldai College

Agenda:

1. Taking of the chair by the President
2. Aim and objective of the meeting by Coordinator
3. Discussion on Departmental activities
4. Discussion on class diary, Teaching Plan & student Progression.
5. Discussion on Intradepartmental Seminar.
6. Miscellaneous
7. President' s remarks
8. Vote of Thanks

The Principal, Mangaldai College takes the Chair of the President on request of the Coordinator, IQAC. The President requests cooperations and suggestions from all the honourable members of the IQAC, Mangaldai College.

As Per the Agenda, The coordinator in his speech elaborates the aim and objective of the meeting and requests all Honourable Head fortheir kind cooperations. After a discussion in length the meeting adopted the following resolutions unanimously.

Resolution1:

The meeting discussed in length on the departmental activities and unanimously decided to make all activities of the department more vibrant. It is also resolved that teachers will be encouraged to use ICT tools for teaching effectively.

Resolution 2:

The meeting resolved that teaching plan for the next Semester for teachers of each department would be submitted by the concern Head to the IQAC by 21st December, 2018.

Resolution 3:

The meeting discussed about the intradepartmental Seminar of each department and resolved to hold departmental seminar on each 1st and 3rd Saturday of every month and report and attendance etc would be submitted to the IQAC by the Concern HoD.

Resolution 4 “

The meeting discussed in threadbare about the Tracking of Student Progression to Higher Education and HoDs were requested adopt a pragmatic step for the same.

The principal expressed satisfaction over the active participation of the members and for their helping hand attitude in greater interest of the college. Finally, the meeting ends with the vote of thanks by the Coordinator, IQAC .

Total Members Present: 24

IQAC, Mangaldai College

Meeting with Non- teaching Staff

Date of Meeting: 03.03.2019

Venue: IQAC, Office, Mangaldai College

Agenda:

- 1.Taking of the chair by the President
- 2.Aim and objective of the meeting by Coordinator, IQAC
- 3.Discussion on Office management
- 4.Discussion on Computer Training
5. Miscellaneous
- 6.President' s remarks
- 7.Vote of Thanks

The Principal, Mangaldai College takes the Chair of the President on request of the Coordinator. The President requests cooperations and suggestions from all the honourable members of the IQAC & Office Staff, Mangaldai College.

As Per the Agenda, The coordinator IQAC elaborates the aim and objectives of the meeting and requests all for kind cooperations. After a discussion in length the meeting adopted the following resolutions unanimously.

Resolution1:

The meeting resolved to request the Authority to arrange training for maintenance of college office with the help of Computer department, Mangaldai College

The principal expressed satisfaction over the active participation of the members and for their helping hand attitude in greater interest of the college. Finally, the meeting ends with the vote of thanks by the Coordinator, IQAC .

Total members present:13

IQAC, Mangaldai College

Date of Meeting: 20.06.2019

Venue: IQAC, Office, Mangaldai College

Agenda:

1. Taking of the chair by the President
2. Aim and objective of the meeting by Coordinator, IQAC
3. Discussion on Plan for the next year
4. Discussion on vacant posts of teaching and non teaching staff.
5. Miscellaneous
6. President's remarks
7. Vote of Thanks

The Principal, Mangaldai College takes the Chair of the President on request of the Coordinator, IQAC. The President requests cooperations and suggestions from all the honourable members of the IQAC, Mangaldai College.

As Per the Agenda, The principal describes the aim and objective in brief of the meeting and requests all for kind cooperations. After a discussion in length the meeting adopted the following resolutions unanimously.

Resolution1:

The meeting discussed in length on the plans for the next year and unanimously

Chalked out the plans for the next year to be executed by the authority with active participation and suggestions of IQAC, Mangaldai College.

The plans undertaken by the IQAC for the next year

- To complete the construction works of the Department of Chemistry.
- To complete the construction works of the ICT Lab and classrooms.
- To complete the construction works of the Indoor Stadium and Swimming Pool in a phased manner.
- To start 6 (six) new skill based courses namely Beauty Therapist, Fashion designer, FTCP mushroom grower, Domestic Data Entry Operator (DDEO), Lab Technnician, Jam Jelly Catchup.
- To introduce PG course in Geography, Chemistry and Economics.
- To introduce the Integrated B.Ed. course under Gauhati University.
- To organize a National Seminar.

- To develop the college playground in collaboration with Assam Cricket Association under BCCI.
- To garner recognition of IBT Hub as Advanced Level Biotech Hub by DBT.
- To make all cells of the college including Women Studies and Research Cell more vibrant.
- To adopt more numbers of Secondary Schools in the district.
- To introduce sociology as one of the subjects in UG level.

Resolution 2:

The IQAC resolved to appoint part time teachers as a stop gap arrangement in the vacant posts of the departments for smooth functioning of Academic activities in the department. Principal, Mangaldai College is requested to do the needful formalities for permanent appointment of teachers in the vacant posts.

The principal expressed satisfaction over the active participation of the members and for their helping hand attitude in greater interest of the college. Finally, the meeting ends with the vote of thanks by the Coordinator, IQAC.

Total Members Present: 08

IQAC, Mangaldai College

Date of Meeting: 30.06.2019

Venue: IQAC, Office, Mangaldai College

Agenda:

1. Taking of the chair by the President
2. Aim and objective of the meeting by Coordinator, IQAC
3. Discussion on achievement plan for the year 2018-2019
4. Miscellaneous
5. President' s remarks
6. Vote of Thanks

The Principal, Mangaldai College takes the Chair of the President on request of the Coordinator, IQAC. The President requests for cooperations and suggestions from all the honourable members of the IQAC, Mangaldai College.

As Per the Agenda, The Coordinator, IQAC describes the aim and objective in brief of the meeting and requests all for kind cooperations. After a discussion in length the meeting adopted the following resolutions unanimously.

Resolution1:

The meeting discussed about the achievement obtained by IQAC plan for the academic year. The meeting expressed satisfaction over the action plan and achievement during the year 2018-2019. The meeting also expressed satisfaction over the uplift of the Chemistry Lab as Ph.D. level Research lab.

The principal expressed satisfaction over the active participation of the members and for their helping hand attitude in greater interest of the college. Finally, the meeting ends with the vote of thanks by the Coordinator, IQAC.

Total Members Present: 08

Internal Quality Assurance Cell (IQAC)

Mangaldai College, Mangaldai – 784 125

E-mail : mciqac@gmail.com

Date : 16/12/2018

ACTION TAKEN REPORT

The IQAC Mangaldai College has completed most of the plan of actions taken in the beginning of the year 2018-19. Construction of new Central Library building is under process, the shifting of the Chemistry Department to the new building is almost 75% completed. As proposed and resolved in the IQAC meeting 11 number of class rooms have been constructed and completed newly. As per the resolution in the IQAC meeting 6 new skill based courses would be introduced as add-on courses from the academic session 2019-20. The Chemistry Lab is already upgraded to Ph.D. Level Research Lab by the affiliating university (Gauhati University). The construction of indoor stadium and Computer Lab are on the verge of completion. As proposed, all the formalities to fill-up of 19 vacant posts of Assistant Professors have already been over.

The IQAC is pleased to thank the college authority for completing all the plan of action taken in the beginning of the year.



(Signature)
(Paresh Kumar Sarmah)
Co-ordinator, IQAC
Mangaldai College, Mangaldai

(Signature)
Co-ordinator
IQAC
Mangaldai College, Assam